

In accordance with Article 13(1) and (2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter referred to as the GDPR), we hereby notify you that:

1. Morska Agencja Gdynia Sp. z o.o., with its registered office in Gdynia, ul. T. Wendy 15, tel. +48 58 785 38 40–50, is a licensed Employment Agency (No. 850) and is the data controller.

Contact details of the Data Protection Officer: email: inspektor@mag.pl / tel. +48 58 746 32 00

2. Personal data will be processed for the purpose of job placement in the maritime sector, on the basis of the consent of the data subject (legal basis: GDPR Article 6(1)(a)). Submitting an application to our email address: application@mag.pl and providing personal data constitutes consent to the processing of such data and is a condition of participation in recruitment processes; failure to provide such data will prevent you from using our job placement services. Personal data such as: surname, job title, address, telephone number, contact details, information regarding previous employment and qualification documents will be collected and used to contact the jobseeker.

3. The data subject has the right to withdraw their consent at any time without affecting the lawfulness of the processing carried out on the basis of consent prior to its withdrawal.

4. With regard to persons who have taken up employment on a vessel through Morska Agencja Gdynia Sp. z o.o., the personal data contained in the personal questionnaire (Application MAG), the Seafarer's Employment Contract, the name of the shipowner, and the name and affiliation of the vessel on which the work is carried out (legal basis: GDPR Article 6(1)(c)).

5. Personal data will be retained for a period of 24 months, and the data specified in point 4 above, for the duration of Morska Agencja Gdynia Sp. z o. o.'s operations as an employment agency providing recruitment services for jobseekers wishing to work on ships.

6. The data subject has the right to access their data and the right to rectify, erase, restrict processing and the right to data portability. The data subject has the right to object at any time – on grounds relating to their particular situation – to the processing of their personal data based on the data controller's legitimate interest.

7. Morska Agencja Gdynia Sp. z o. o. discloses personal data to:

- a) the person whose personal data relates
- b) maritime companies seeking employees
- c) entities that process data on its behalf, namely:
 - ☐ hosting companies
 - ☐ courier companies
 - ☐ Poczta Polska
 - ☐ ship port agents
 - ☐ travel agencies providing transport services
 - ☐ hotels
 - ☐ medical care service providers
 - ☐ maritime training centres
 - ☐ insurance companies
 - ☐ institutions for which relevant certificates are issued at the seafarer's request

8. Morska Agencja Gdynia Sp. z o. o. discloses the personal data of persons who have taken up employment on a ship through its agency to the relevant maritime administration authorities and state authorities in accordance with applicable legislation.

9. Personal data will be transferred to third countries for which the European Commission has not issued a decision confirming an adequate level of protection pursuant to Article 45(3) of the GDPR. Personal data will be transferred on the basis of the data subject's consent, given after being informed of the potential risks of such transfers to the data subject due to the absence of appropriate decisions and safeguards (GDPR, Article 49(1)(a)).

10. The data subject has the right to lodge a complaint with a supervisory authority, in particular in the Member State of their habitual residence, their place of work or the place where the alleged infringement occurred, if they consider that the processing of personal data relating to them infringes the Regulation.

11. Morska Agencja Gdynia Sp. z o. o. does not use automated systems to make decisions regarding data subjects (including for the purpose of profiling them).